

MILFORD EXEMPTED VILLAGE SUPERINTENDENT COMMITTEES

PERSONNEL COMMITTEE AGENDA COVER PAGE

November 7, 2019

Membership Attendance:

Roll call as follows:

<input checked="" type="checkbox"/>	Mrs. Brady	___	Mrs. Marques	___	Dr. Dunn
<input checked="" type="checkbox"/>	Mrs. House	___	Dr. Hollandsworth	___	Mr. Daniels
<input checked="" type="checkbox"/>	Mr. Spieser	___	Mrs. Berkley		

Guests: _____

Approval of previous minutes as written: October 10, 2019

Roll call as follows:

<input checked="" type="checkbox"/>	Mrs. Brady	___	Mrs. Marques	___	Dr. Dunn
<input checked="" type="checkbox"/>	Mrs. House	___	Dr. Hollandsworth	___	Mr. Daniels
<input checked="" type="checkbox"/>	Mr. Spieser	___	Mrs. Berkley		

MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
PERSONNEL COMMITTEE MEETING MINUTES
October 10, 2019

I. Old Business

A. None to report

II. New Business

A. Policy Review - File GBK (attachment 1)

B. Memoranda of Understanding

1) Pilot OTES (attachment 2)

2) Traveling Teacher compensation (attachment 3)

C. Increase Minimum Threshold Salary levels under FLSA (\$35,568)

D. Approval of Administrative contract recommendation:

1) Reynolds, Tina - Assistant Nutrition Services, effective 10/7/19, to be paid per diem based on a salary recommendation of \$46,500 from Classified Supervisor Salary Schedule, start date 10/7/19

E. Approval to hire the following Mental Health Interventionist for the remainder of the 2019-20 school year:

1) Ostrowski, Mary Joyce (MJ) - High School, Mental Health Interventionist, to be paid per diem based on a salary recommendation of \$45,000 from Classified Supervisor Salary Schedule, for the remainder of the 2019-2020 school year. Tentative start date Of 10/21/19. Added name and salary amount 10/15/19

F. Approval of Certified Resignation for the purpose of retirement:

1) Cottone, Jeri - Junior High, Special Education Teacher, effective 6/1/20

G. Family Medical Leave of Absence (Administrator and Certified Staff)

FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay. **(Information purposes only)**

1) Atherine, Jennifer, MCM - 3/11-11/15/19

2) Cambron, Joe, HS - Intermittent

3) Cramer, Julie, BES - 7/25-11/4/19

- 4) Cunningham, Bradley, HS - 12/1/19-1/6/20
- 5) Emmons, Elizabeth, HS - 12/27/19-3/20/20
- 6) Espy, Minna, MLB - 11/4/19-1/7/20 (Dates corrected 10/11/19)
- 7) Green, Emily, JH - 2/15-8/1/20 (Dates corrected 10/11/19)
- 8) Otts, Sarah, MLB - 12/29/19-4/14/20
- 9) Pope, Tim, JH - 11/19/19-11/25/19 (Dates corrected 10/11/19)
- 10) Satek, Alexa, HS - 3/19/20-8/1/20
- 11) Veatch, Erin, JH - 10/4/19-1/6/20
- 12) Williams, Emily, HS - 2/7-4/13/20
- 13) Young, Amanda, CLS - 8/22-11/7/19
- 14) Zins, Heather, MLB - 2/16-5/11/20

H. Approval of Family Care Leave of Absence **(unpaid requires board approval)**

- 1) None to report

I. Approval of Exempt personnel resignation for the purpose of retirement:

- 1) Carter, Brenda - Administrative Secretary, Business Office, effective 1/1/20

J. Approval to hire Exempt Office personnel for the following position:

- 1) Mundy, Tina - Business Office, Administrative Secretary, effective 11/01/19, to be paid per diem based on a salary recommendation of \$45,000 from the Exempt Office Personnel Salary Schedule for the remainder of the 2019-2020 school year
Added name and salary amount 10/15/19

K. Approval to make the following corrections for Classified Employees' contracts previously approved at the September 17, 2019 board meeting:

- 1) Dobrowolski, Jacob - McCormick Elementary, Extended Day Caregiver, experience 5, \$18.67/hour (increased the experience level from 4 to 5), effective 9/15/19
Corrected hourly rate 10/11/19

L. Family Medical Leave of Absence (Classified Staff) - FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay.

(Information purposes only)

- 1) Klein, Diane, PTS, 9/12-10/21/19
- 2) VonHolle, Renate, 10/14-12/9/19

M. Approval of Classified Resignations:

- 1) Reed, Judith - Teacher Aide, effective 10/1/19 for the purpose of retirement

- 2) Durgan, Melanie - Wyoming Schools, Food Service Worker, effective 10/9/19
- 3) Martin, Jon - Extended Day Caregiver, effective 9/23/19
- 4) Reynolds, Tina - Finneytown Schools, Kitchen Manager, effective 10/4/19 (being approved for Administrative position as Nutrition Assistant)
- 5) Young, Mary - Food Service Worker, effective 10/9/19
- 6) Gilbert, Mark - Custodian, effective 10/15/19 Added 10/15/19

N. Approval of Classified Hiring Recommendations for 2019-20 school year:

- 1) Coats, Joshua - Wyoming, Food Service Worker I, experience 8, 3.25 hours/day, \$17.33/hour, effective 10/16/19 Corrected years of experience 10/10/11
- 2) Combs, Becky - Junior High, Food Service Worker II, experience 1, 3.25 hours/day, \$15.10/hour, effective 10/1/19
- 3) Sauer, Melissa - Finneytown, Food Service Central Kitchen Manager, experience 3, 8 hours/day, \$20.44/hour effective 10/7/19 Added 10/17/19 AM
- 4) Dellostritto, Amy* - High School, Teacher Aide, experience 5, 3.5 hours/day, \$18.59/hour, effective 10/21/19
- 5) Osborne, John* - Substitute Custodian/Maintenance
- 6) Coats, Joshua - Substitute Food Service Worker
- 7) Johnston, Joseph* - Substitute Food Service Worker
- 8) Wilson, Laura* - Substitute Food Service Worker
- 9) Young, Mary - Substitute Food Service Worker
- 10) ~~TBD - Finneytown Secondary, Food Service Worker I, 4 hours/day~~
No recommendation as this time 10/15/19
- 10) Johnstone, Joseph - Wyoming High School, Food Service Worker I, experience 6, 4 hours/day, \$16.74/hour, effective 10/21/2019
Added name, hourly rate and experience 10/15/19
- 11) Michaud, Leslie* - Preschool, Teacher Aide, experience 0, 3 hours/day, \$16.20/hour, effective 10/21/19 Added 10/15/19 based on a posting that closed 10/14/19

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

O. Approval of District Supplemental Contract Recommendations:

- 1) Lynch, Alexandra - Home Instruction Tutor, on as needed basis, \$25/hour
- 2) Baker, Kris - Year 1 Mentor, \$750
- 3) Bens, Samantha - Year 1 Mentor, \$750
- 4) Campbell, Andrew - Year 1 Mentor, \$750
- 5) Ferrell, Jennifer - Year 1 Mentor, \$750
- 6) Holden, Steve - Year 1 Mentor, \$750

- 7) Kaiser, Kelly - Year 1 Mentor, \$750
- 8) Kauffman, Kristin - Year 1 Mentor, \$750
- 9) Kearns, Lillie - Year 1 Mentor, \$750
- 10) Langston, Shannon - Year 1 Mento, \$750r
- 11) Rieck, Craig - Year 1 Mentor, \$750
- 12) Shepherd, Jeff - Year 1 Mentor, \$750
- 13) Walker, Emma - Year 1 Mentor, \$750
- 14) Arnett, Kristin - Year 2 Mentor, \$750
- 15) DeBlasio, Gina - Year 2 Mentor for two teachers @ \$750
- 16) Johnson, Jennie - Year 2 Mentor, \$750
- 17) Jones, Stephanie - Year 2 Mentor, \$750
- 18) O'Neill, Anna - Year 2 Mentor, \$750
- 19) Siciliano, Jim - Year 2 Mentor, \$750
- 20) Smith, Tammie - Year 2 Mentor, \$750

P. Approval of Building Supplemental Contract Recommendations for the 2019-20 school Year:

- 1) Bolender, Patty - Smith Elementary, Music Performance Director, level 4, pay step 4, \$2473
- 2) Hutzel, Chrissy - Seipelt Elementary, Music Performance Director, level 4, pay step 12, \$2885
- 3) Bachman, Cynthia - Meadowview Elementary, Music Performance Director 80%, level 4, pay step 8, \$2143.20
- 4) Blankenship, Kristy - Meadowview Elementary, Music Performance Director 20%, level 4, pay step 8, \$535.80
- 5) Mathias, Hannah - Mulberry Elementary, Music Performance Director, level 4, pay step 5, \$2679
- 6) Smith, Shelley - Pattison Elementary, Music Performance Director, level 4, pay step 16, \$3091
- 7) Barlow, Lori - Junior High, Detention Monitor, on as needed basis, \$17.50/hour
- 8) Hackmeister, Judy - Junior High, Detention Monitor, on as needed basis, \$17.50/hour
- 9) Kordis, Patty - Junior High, Detention Monitor, on as needed basis, \$17.50/hour
- 10) Childress, Marissa - High School, 60% Technical Director, level 8, pay step 6, \$4204.20

Q. Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2019-20 school year:

- 1) Schaub, Jack - Junior High, Boys Basketball Coach, level 6, pay step 3, \$3916
- 2) Cunningham, Brad - Junior High, Wrestling Coach, level 6, pay step 7, \$4328
- 3) Pope, Tim - Junior High, Wrestling Coach, level 6, pay step 5, \$4328

- 4) Hyde, Natalie - High School, Cheerleading Assistant Coach 50% (Winter), level 5, pay step 0, \$1236.50
- 5) Rieman, Megan - High School, Cheerleading Assistant Coach 50% (Winter), level 5, pay step 0, \$1236.50
- 6) Brenner, Jennifer - High School, Cheerleading Assistant Coach (Winter), level 5, pay step 1, \$2679
- 7) Vollman, Chris - High School, Basketball Assistant Coach, Boys, level 8, pay step 13, \$7419
- 8) Rieck, Craig - High School, Basketball Assistant Coach, Boys, level 8, pay step 13, \$7419
- 9) Chialastri, Jake - High School, Basketball Assistant Coach, Boys, level 8, pay step 0, \$4946
- 10) Nagel, Allison - High School, Basketball Assistant Coach, Girls, level 8, pay step 3, \$6183
- 11) Teski, Jennifer - High School, Basketball Assistant Coach, Girls, level 8, pay step 3, \$6183
- 12) Wahl, Geoff - High School, Basketball Assistant Coach, Girls, level 8, pay step 16, \$7831
- 13) Frye, Emma - High School, Swimming Assistant Coach, level 8, pay step 1, \$5358
- 14) Taylor, Albert (Butch) - High School, Bowling Assistant Coach, level 5, pay step 6, \$3504
- 15) Steiner, John - High School, Wrestling Assistant Coach, level 8, pay step 8, \$7007
- 16) McDonough, Chris - High School, Wrestling Assistant Coach, level 8, pay step 14, \$7419
- 17) Clayton, Josh - High School, Wrestling Assistant Coach 50%, level 8, pay step 5, \$3503.50
- 18) Babinec, Jason - High School, Wrestling Assistant Coach 50%, level 8, pay step 12, \$3709.50

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R. Approval of Volunteers for the 2019-20 school year:

- 1) Barnett, Michael - Junior High, Boys Basketball
- 2) Dwyer, Kort - Junior High, Boys Basketball
- 3) Perez, Trini - Junior High, Dance Team
- 4) Brueck, Scott - Junior High, Wrestling
- 5) Hall, Kelsi* - High School Guidance Department Mentor
- 6) Hansman, Mark - High School Guidance Department Mentor

- 7) Hayes, Dan* - High School Guidance Department Mentor
- 8) Husted, Kevin - High School Guidance Department Mentor
- 9) Ketchum, Elijah* - High School Guidance Department Mentor
- 10) Kleinfeldt, John* - High School Guidance Department Mentor
Added 10/11/19 at the request of counselor and principal
- 11) Vandegrift, Chris* - High School Guidance Department Mentor
- 12) Walker, Jennifer - High School Guidance Department Mentor
- 13) Woodward, Adam - High School Guidance Department Mentor
- 14) Wright, Jeff - High School Guidance Department Mentor
- 15) Ford, Julianne - High School, Band

S. Approval of Accompanists for Choir for the 2019-20 school year to be paid \$25/hour:

- 1) Logsdon, Patricia -- This approval was not required. She is a private lesson voice teacher. She was approved as a volunteer last month.
- 2) Spresser, Michael - not to exceed 700 hours Hours added per Mrs. House

There may be additional resignations, retirements and hiring recommendations that are submitted after the personnel committee meeting, but before the BOE agenda is complete. If this occurs, this will be noted either in the minutes from personnel or through some other means of communication with the committee members.

Next Personnel Meeting is scheduled for November 7, 2019

Corrected date