

EXTENDED DAY SUMMER CAMP 2021

Caitlin Drescher, Extended Day Director

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Dear Extended Day families,

We welcome you and your child to the 2021 Milford Extended Day Summer Camp! We are very excited about the field trips, themes and on-site activities that have been planned for the summer. Our theme this summer is “Around the World”. You can find our calendar of events on our website at www.milfordschools.org- Extended Day is listed under departments, and they will also be attached to the email. There will also be different crafts and activities centered around this theme that will be available daily for the children to do in their classroom. ****PLEASE BE SURE TO READ THE ENTIRE LETTER, AS THERE IS A LOT OF IMPORTANT INFORMATION. ****

Dates- Summer Camp will run from June 7th – August 11th. **We will be closed Monday, July 5th in observance of Independence Day.**

Hours of Operation: 6:30 AM to 6:30 PM at the Milford Preschool/Extended Day Center (St. Rt. 28).

Payments - Our program is self-supporting through the payment of the student fees. We employ our staff based upon the commitment parents have made to the program. Your statement showing your weekly child care fee will be emailed before Summer Camp begins. “Summer Camp payments are due the Friday **PRIOR** to the week of service.” “If payment is not made by the Friday before the week of service, your child may not attend the program the following week.” (Refer to Parent Handbook) If you prefer to pay your tuition other than weekly, it must be paid in advance. We are unable to run a balance on any account. Preferred form of payment: MasterCard, Visa, Discover, or American Express online at www.payschoolscentral.com. We also accept checks and money orders made out to the Milford Board of Education. We cannot accept cash as a payment. Please put your child’s name on your payment.

Schedules—We are unable to switch days of attendance. The days you registered for are the days we are expecting your child.

Vacations - You will be permitted a one week worth of vacation during Summer Camp. (Ex. – Contracted for 5 days weekly = 5 days vacation, 4 days = 4 days, 3 days = 3 days) Due to scheduling of staff, we would like to have your vacation schedule as soon as you know the dates. Please send to bailey_j@milfordschools.org or complete the form that was included in your registration packet. If you do not know your plans before the start of summer camp, we will have a form available at the front door for you to pick up and return as your plans become finalized. We must have vacation days in writing in order for credit to be given.

Lunch – Children may pack their lunch, otherwise lunch or milk is available through the Milford Nutrition Services. There is no refrigeration or microwave available to children. Some field trips require a brown bag lunch. (See calendar with dates)

Snacks – A morning and afternoon snack will be provided and included in the cost of the program.

Attire - Please send your child in comfortable clothing (shorts, t-shirts, etc.). To ensure your child’s safety, have them wear closed shoes. Please no midriff/crop tops, short shorts, or low rise pants. See MEVSD Elementary Handbook.

Water Day Thursday - Every Thursday, your child(ren) will need to wear their swimsuits under their clothes and bring in dry under garments and a towel. Children will be getting wet these days!

Reading Time – We will have a designated time each day where we “stop, drop and read”. Please have your child bring something age appropriate to read. They are welcome to use the books we have here if they choose to.

Electronics – There will be **NO** electronics allowed at Summer Camp. We unfortunately do not have enough staff to closely monitor electronic time.

Parent parking/entrance- Parent parking for drop off and pick up of students will be in both the front and side parking lot. Entrance is through the front door only. A parent/adult signature will be required daily to sign in and out your child. For the safety of your children, be prepared to show a picture ID when picking up your child.

An employee will be at the door to greet you and your child and will walk your child to their classroom. Due to COVID guidelines, we unfortunately cannot have parents in the building. Thank you for your understanding.

Prescription Medication- For those requiring epi-pens, inhalers or daily meds, please have the Prescription Medication form, Provider's or Licensed Individual Request of the Administration of Prescription Medication by School Personnel, completed.

Handbook - An updated Parent Handbook is available on the Milford School website. A hard copy will be provided upon request. To ensure everyone's safety and fun while at the Milford Extended Day Summer Camp 2021, please review the Parent Handbook with your child so there is an understanding about our expectation on behavior. Let's work together to have a safe and fun time at Summer Camp!

Sunscreen - Please send in a bottle of sunscreen for each student to apply themselves. Please label the sunscreen bottle with student's name. **NO AEROSOL CANS PLEASE**. You will need separate bottles of sunscreen if your children are in different grades. Thank you!

SCHEDULED FIELD TRIPS

***** Students must be here by 8:30. Field trips are mandatory. If your child is not here by the time the buses leave, they may not stay at Extended Day. All caregivers go on Field Trips, so there will be no one available at the center to care for your child. They can return when the rest of the children are back from the field trip. *****
Any changes or additional field trips will be posted and given to parents in writing.

Milford Transportation Department provides transportation for all Extended Day Summer Camp field trips.

As always, please reach out to our main office with any questions or concerns. 513-831-9690.

Thank you! We are looking forward to another fun summer!

Caitlin Drescher
Extended Day Director